

**VIRGINIA BOARD OF NURSING  
MEDICATION AIDE CURRICULUM MEETING  
MINUTES  
February 23, 2009**

**TIME AND PLACE:** The meeting of the Medication Aide Curriculum Task Force was convened at 11:00 a.m. in Hearing Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Richmond, Virginia.

**BOARD MEMBERS PRESENT:**  
Peregrin C. Francisco, R.N., M.S.A.  
Evelyn Lindsay, L.P.N.

**BOARD MEMBER ABSENT:**  
Patricia M. Selig, R.N., F.N.P., Ph.D.

**STAFF PRESENT:** Brenda Krohn, R.N., M.S., Deputy Executive Director  
Amy Davis, Administrative Assistant

**DISCUSSION:** Ms. Francisco, Ms. Lindsay and Ms. Krohn reviewed the suggested changes received from those who had reviewed the revised curriculum. Revisions were made and will be made available to Board members for the March 17, 2009 meeting. A list of suggested changes is attached.

All changes to the 68 hour curriculum will be incorporated into the 8 hour curriculum after the Board approves the recommended changes to the 68 hour curriculum.

**ADJOURNMENT:** The meeting was adjourned at 2:15 P.M.

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Brenda Krohn RN, MS  
Deputy Executive Director

Suggested Changes to the Medication Aide Curriculum – 02/23/09

Page v	Correct spelling of Woody Hanes
Page vii	Remove last sentence of the first paragraph
Page 40	Corrected oral temperature numbers
Page 70	Changed Schedule II – VI to II – V
Page 107	Changed Schedule II – VI to II – V
Page 129	Removed sentence in C10 – Needle should be bent before replacing in container
Page 180	Removed schedule VI from B 1
Page 181	Changed B1 b and c
Page 215	Corrected spelling of St. Johns Wort and removed comment
Page 243	Removed VCU from chart
Page 245	Removed section 4 Exubera
Page 250	Changed c 2 to urgent situation
Page 253	Changed B1, reordered items in B2, spelling corrections
Page 254	Changes to reuseable pens, added item to D
Page 262	Changed order of items
Page 269	Changed #17
Page 270	Changed #17
Page 289	Corrected spelling of reaction
Page 307	Corrected spelling in #12, changes to #14
Page 308	Changed #15 and #16
Page 314	Changed #16, #17 and spelling in #18
Page 317	Changed #16
Page 323	Changed #18 and d
Page 324	Changed #38

**VIRGINIA BOARD OF NURSING  
MEDICATION AIDE CURRICULUM MEETING  
MINUTES  
January 20, 2009**

**TIME AND PLACE:** The meeting of the Medication Aide Curriculum Review Committee was convened at 2:00 p.m. in Board Room 4, Department of Health Professions, 9960 Mayland Drive, Suite 201, Richmond, Virginia.

**PRESENT:** Joanne Alston-Hooker, Susan Bess, Diane Catuska, Mike Dameron, Jennie Hayden, Kim Hurt, Ruby Jones, Deborah Lloyd, Janeas Munden, Susan O'Malley, Ann Unholz, Susan Green, Tara Davis.

**BOARD MEMBER PRESENT:** Peregrin C. Francisco, R.N., M.S.A.

**STAFF PRESENT:** Jay P. Douglas, R.N., M.S.M., C.S.A.C., Executive Director  
Brenda Krohn, R.N., M.S., Deputy Executive Director  
Amy Davis, Administrative Assistant

**CALL TO ORDER:** Ms. Francisco called the meeting to order at 2:05 P.M.

**DISCUSSION:** Ms. Douglas provided a summary and overview of today's meeting to receive suggestions regarding possible changes to the 68-hour medication aide curriculum. She included that 15% of registered medication aides used the 68-hour curriculum.

Ms. Douglas stated suggested revisions to the curriculum will be presented to the Board of Nursing at their March 2009 meeting.

Ms. Krohn led the group in reviewing suggested changes to the curriculum that had been submitted. Suggested changes are attached.

Ms. Douglas provided an opportunity for those present for their input regarding substantive changes to the curriculum, no additional information was provided by the group. It was agreed that the full group would not need to meet again. Ms. Douglas also stated that the subject matter experts will meet with PSI on February 11 and 12, 2009 to review the exam questions.

**ADJOURNMENT:** The meeting was adjourned at 4:25 P.M.

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Brenda Krohn RN, MS  
Deputy Executive Director

Suggested Changes to the Medication Aide Curriculum – 01/00/09

- Page 7: 1.4B5 May not mix, dilute, or reconstitute two or more drug products (except insulin and glucacon).
- Page 23, 24, 25 Add a note to see website for up-to-date information.
- Page 42: C7 When in doubt about any of the 5-Rights....**DO NOT give the drug!!** Document and report according to facility policy.
- Page 63: Add separate statement about anaphylaxis.
- Page 107: A9 If the medication is a s Schedule II-~~VI~~ V drugs, follow special documentation procedures according to facility policy.
- Page 109: C4 ~~Hold~~ Place the measuring cup at eye level when pouring and measuring. (It is best to sit the cup on a level surface at eye level.)
- Page 115: B Separate hot and cold issues. Put all hot related issues together and all cold related issues together.
- Page 160: C. The ~~four~~ three types of medication orders are:
- Page 177: B2b. Schedule ~~II-VI~~ II drugs should be kept under a double lock, e.g. a locked cabinet within a locked storage area or a locked container within a locked cabinet. (Schedule II drugs require to be double locked. Other schedules locked according to facility policy.)
- Page 180: B1. Schedule II-VI drugs are usually ~~reconciled or counted~~ accounted for at least every ~~24 hours~~ shift by two staff members.
- Page 181: B2 ~~2. Unacceptable procedures~~  
a. ~~Unless allowed by law, do not use medication brought to the facility by others.~~  
b. ~~Unless allowed by law, do not return medication to a pharmacy for disposal.~~
- Page 249: c2 (Reverse order of bullet point 2 and 3)
- Page 292: 20. List ~~four~~ three types of medication orders and explain each.
- Page 317: Add pre-pour and self administer to the glossary. (use language from D. Lloyd)